

**First United Methodist Church**  
**HOLIDAY Arts and Crafts Fair – SATURDAY, DECEMBER 4, 2010**

**Booth sizes and information:**

- Sizes for booths are for a measured floor space.
- Table, chairs, and electricity (limited) **upon request. EXTENSION CORDS ARE NOT PROVIDED.**
- Theft, loss or damage to merchandise is the sole responsibility of the exhibitor.
- Exhibitor is responsible for collection of sales tax.
- All backboard and display units must be free standing, stable and contained within your rented space.
- Those exceeding their booth space will be charged for an additional booth. **NO EXCEPTIONS.**
- **If you have not participated since 2006**, please submit 3 photos showing items that are representative of your work.
- **Incomplete applications will be placed at the bottom of our waiting list.**

**Registration Deadlines: Early Bird Special:** \$30 per 5' x 10' space postmarked on or before **September 1.**  
\$50 per 5' x 10' space **postmarked** September 2 or later.

(Please print clearly)

Contact Name \_\_\_\_\_ (PLEASE SIGN AT BOTTOM)

Email Address \_\_\_\_\_

Company Name (if applicable) \_\_\_\_\_ TAX ID # \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Other Phone \_\_\_\_\_

Describe art or craft(s) \_\_\_\_\_

Handcrafted items, created locally by you and/or your co-crafter only. No commercial items (Watkins, Tupperware, Avon, Sugar Shack, etc.) or any purchased, pre-painted, sewn or assembled or Market or imported items. No kits or craft supplies – only finished crafts. No advertised fundraisers or raffles. **Please refer to item #2 on the accompanying ANNOUNCEMENT Information Sheet** and keep the sheet for reference.

Full Booth 5x10 \_\_\_\_\_ @ \$30 = \$ \_\_\_\_\_ (\$50 after September 1)

30" x 8' Table \_\_\_\_\_ @ no charge

Electricity \_\_\_\_\_ @ no charge  
(subject to availability; extension cords NOT provided)

Chairs \_\_\_\_\_ @ no charge                      Total Payment remitted \$ \_\_\_\_\_

**PLEASE SIGN HERE (application must be signed)** \_\_\_\_\_

**I have read and agree to the terms of the attached Information/Arts and Crafts Guidelines Sheet regarding the types of crafts or arts allowed.**

Make checks payable to First UMC and return to: 1600 West "E", North Platte, NE 69101

# **ANNOUNCING! Holiday Arts and Crafts Fair**

## **Saturday, December 4, 2010**

### **PLEASE SAVE THIS INFORMATION FOR REFERENCE**

To request a space, please return the **SIGNED** application, payment, and **3 photos** if you are new to our show since 2006. Every effort will be made to accommodate your request, subject to the number and sizes of booths available and variety of arts and handcrafted items.

#### **1. TIME Information**

- Craft show hours are 9:00 a.m. to 4:00 p.m.
- Sign-in and set-up times are Friday evening, 6-8pm (**no earlier**), and Saturday 7-8:45am. **As in the past, show organizers who are also exhibitors will be setting up before 6:00 p.m. so they can be available that evening to help with sign-in and other show concerns that may arise.**

#### **2. Arts & Crafts GUIDELINES**

- **We advertise & strive to maintain HAND MADE CRAFTS and Original Arts**
- All items must be original, home crafted items, made by you at your locale.
- NO products purchased for resale from local, nationwide or foreign corporations, catalogues or Market will be allowed, unless they are a MINOR part of the total craft item. This includes purchased items such as kits, pre-painted wood, fabric, metal, or jewelry items with tags removed and only a slight modification. No advertised fundraisers. If you have a question about your items, please call (308-532-1478) and leave a message. Your call will be returned by a craft show committee member.
- No commercial resale items such as, but not limited to, Watkins, Tupperware, Sugar Shack Candles, Avon, home party merchandise, etc. No craft supplies are to be sold – only finished crafts.
- No garage sale or flea market items.
- **THESE GUIDELINES WILL BE ENFORCED.**

#### **3. Available booth sizes:**

- One space measures 5'x10'. An 8' by 30" table is available for no additional charge **upon request**, or you may provide your own. (See application form.) Please plan your exhibit with these floor space dimensions. Space is limited. Out of respect for your neighboring crafters, those exceeding their booth space *will be charged for an additional booth*.

#### **4. We are sorry, but no cancellation refunds will be allowed if your reservation is accepted & processed, unless the entire show is cancelled.**

~ **Booth sizes, location and electricity (bring your own cords) are limited to availability.** ~  
~ **No spaces will be held or confirmed until payment has been received.** ~

If we are able to reserve a space for you, we **will confirm your payment by Sept. 8**. If we are unable to accommodate you, we will hold your check and your application will be placed on a waiting list. **If you do not hear from us by Sept. 15, CALL.** (In the past, some applications were lost in the mail.)

**72-hour cancellation notice will be appreciated by those on our waiting list.**